Coychurch Higher Community Council

Minutes of the meeting held on

11th March 2024

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| Present: |  |  |
| Chairman: | Cath Reape | CR |
| Vice Chairman: | John Holmes | JH |
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| Councillors: | Tracy Boxall | TB |
|  | Vicky Evans | VE |
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| Clerk/RFO: | Antoinette Chislett | AC |
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| Member of the Public | Karyl Carter | KC |
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Time:18:40

ACTION

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|  |  | CR officially opened the meeting. |  |
| 1 |  | Apologies: Received and accepted from BC’s M. Evans, A. Williams and R. Williams |  |
| 2 |  | Minutes:  Minutes of the February meeting had been read. VE proposed they be accepted; seconded by TB and agreed by all. |  |
| 3 |  | Police matters:   * No data received from PCSO * Questionnaires issued by PCSO in February should be completed and returned. * No information regarding speed cameras or coffee morning, awaiting response from PCSO | All members |
| 4 |  | Declarations of interest:   * CR – Sports and Social Club * VE – RFC * TB - Allotments * All CHCC attendees - Welfare Hall |  |
| 5 |  | Matters arising: |  |
|  | 5:i | Footpaths:   * Following communication with CCV, CR suggested areas of concern need to be pinpointed during summer when in full bloom. CCV can see how severely they need to cut back at winter. * The Chair requested this item be merged with agenda item – Millennium. | CR  AC |
|  | 5:ii | Publicity/PR/Newsletter: who confirmed   * Community Councillor vacancy – role should be explained on the posting to encourage interest in the role. Advert to be drafted by Clerk and sent to members for input. * Purchase of 2 x D-Day flags for display at the Welfare Hall and Rugby Club flag pole. VE to request Rugby Club approval to display there. * Request a copy of the Kings portrait that has been offered. | AC  AC + VE  AC |
| Note: 7pm VE left meeting | | | |
|  | 5:iii | Landscape project:   * Request from J. Hartley for CHCC logo for signage. KC has logo on letterhead; try to replicate digitally. Following communication with J. Hartley, C.R. confirmed that she will be invited to all ongoing progress meetings. J. Hartley has stated that site insurance is covered by contractor during installation. Future maintenance contractor would insure themselves. Don’t typically have general insurance covering the area ongoing. * CR to confirm if wetland area will have a safety grid or mesh installed. * KC has emailed BCBC re: match funding money – awaiting reply. | KC + AC  CR  KC |
|  | 5:iv | Development- Travellers:  No update |  |
|  | 5:v | Signage:   * Remittance from BCBC – confirm if this was signage deposit. * KC to give planning contact information to CR. * Report to BC RW need for urgent replacement of Heol-y-Cyw sign at Bullsrow. | KC/AC  KC  CR |
|  | 5:vi | Litter:  CR awaiting response from JC. Update at next meeting | CR |
|  | 5:vii | Active Travel Plan:  Awaiting response to email sent to MP and AM | Clerk |
| 6 |  | Millennium site:   * KC confirmed £800 ear-marked for this project. * Ask CCV for more bramble removal. Signs also need to be secured in place. | CR |
| 7 |  | Civility and Respect:   * Certificate received and to be printed on formal paper. * Frame to be made for display. | KC  JH |
| 8 |  | Cenin/Hybont: -  Nothing to report. |  |
| 9 |  | HeolyCyw Welfare Hall:   * Hall to be used for election of Police and Crime Commissioner, JH to co-ordinate. * BT bill being paid by direct debit. Ignore e-mails to Clerk email address. | JH  NFA |
| 10 |  | Christmas:  Clerk informed members that Pencoed Primary Headmaster and Choir attendance confirmed. Awaiting response from vicar.   * Carol service advertising needs to be more appealing for community. Save the Date notice to be generated and uploaded to Facebook page. * CR suggested one set of new lights needed for the tree – Members agreed expenditure which was allocated in November budget meeting. * All members to look at sourcing options for banners / window decals and report any ideas at next meeting. * Budget for Christmas expenditure to be confirmed | AC  CR  All members  KC / AC |
| 11 |  | BCBC Budget Consultation – Shaping Bridgend’s Future 2024/5:  No further action. Remove from agenda | AC |
| 12 |  | Training and Code of Conduct Training:   * AC to send training dates to JH. JH to confirm any further training needs. * Slides from Code of Conduct training should have been distributed. E-mail request for slides. | AC/JH  AC |
| 13 |  | Miners footpath 29: see 5:vii  Awaiting response to email sent to MP and AM | Clerk |
| 14 |  | Clerk:   * Website updated with new Clerk contact information. * AC has sorted works phone and number will be on all future correspondence, Cost of £6 per month agreed by Members. Ongoing training going well. * TB informal approach by member of public regarding Bethal graveyard. Encourage formal communication from MOP - to be discussed at next meeting | TB |
| 15 |  | Correspondence and planning: see attached correspondence list: |  |
|  | 15:i | Planning application: P/24/27/FUL Cwm Coedcae Farm, Rhiwceiliog: response already submitted. |  |
|  | 15:ii | Planning application: P/23/652/FUL Maple Meadows, Wern Tarw Road, Rhiwceiliog – response already submitted. |  |
| 16 | 16:i | To receive reports from:  Representative on school governing body –  Waiting to hear about effect of BCBC budget cuts at next governors meeting. | TB |
|  | 16:ii | Representative on the board of Conservators:  Nothing to report. |  |
|  | 16:iii | Representative on One Voice Wales  Nothing to report. |  |
|  | 16:iv | Representative on the town and community council:  JH attended meeting. Main issues raised were support for ex-military service personnel, invasive and destructive plant species, use of community halls. |  |
| 17 |  | Finance  Bank account must have new signatories. AC and CR to attend Bank with proof of ID | CR/AC |
| 18 |  | Matters for the clerk   * Falling tree near bridge reported to CR, communicated to BC RW and tree cut down on 11 March 2024. * New email addresses are being arranged for all members. Passwords to email accounts to be securely stored by clerk. Cost for new addresses advised - £138+VAT due in May. * Migrate to Easypcaccounts in hand – waiting for response and next steps. |  |
| 19 |  | To consider any other item of business which the person presiding as the meeting, as of the opinion should, by reason of special circumstances, be transacted as a matter of urgency: |  |
|  |  | Meeting closed: 21:15 |  |
|  |  | Signed: |  |
|  |  | Dated: |  |